

VA Crushers Policy on Reimbursement of Fees

POLICY LETTER NUMBER: 05

SUBJECT: Reimbursement of Fees

GENERAL: The Virginia Crushers Softball Organization, Inc. (VA Crushers) is a non-profit, parent-owned fast pitch softball team that relies on softball registration and commitment fees, fundraising, sponsorships and softball tournament income to pay for field use, tournament expenses, equipment, uniforms and team administration. Each VA Crushers family has an ownership interest in the team. The VA Crushers' Board of Directors, elected by the general membership, are responsible for establishing policies and procedures that protect the team's long-term financial stability while meeting its short term obligations. The Board may also publish policies and procedures to provide guidance to the coaches, key volunteers and employees, if applicable.

SCOPE: VA Crushers contracts for the majority of its annual expenses (field use, tournament fees, insurance, uniforms, etc.) in advance of each softball season. This policy letter establishes policies and procedures regarding the processing of requests from member families for the reimbursement of fees, including registration, commitment and fundraising.

POLICY:

1. VA Crushers will not reimburse registration and fundraising fees for any reason.
2. VA Crushers will not reimburse sponsorship and/or donation income.
3. VA Crushers will not reimburse commitment fees. Exceptions to section #3 may be made, but must be based on the following conditions:
 - a. Medically Related Issues as explained in section #4
 - b. Military Relocation as explained in section #5
4. Families requesting reimbursement because of a medical condition must demonstrate that a player is unable to participate in softball activities as a result of a diagnosed medical condition. The request must include medical documents that clearly demonstrate that a player is unable to complete or that a certified medical professional recommends the child not play softball. These requests will be prorated from the date that VA Crusher Board of Directors was notified of the medical condition.
5. Families requesting reimbursement because of military relocation must provide the Board of Directors with a copy of the relocation orders. These requests will be prorated from the date that it is impractical for the player to attend VA Crushers activities.

APPLICABILITY: This policy applies to all registered VA Crushers players and parents.

APPROVED: August 6, 2007

LAST UPDATED: N/A